



## DRAFT ONLINE APPLICATION FORMAT

Appli	cation Number:		
Impo	ortant: All columns to be filled. Incomplete application will be su	mmarily rejected.	Photo
Pers	onal Details:		
Nam	ne of the candidate*		
Relation Type* S/o, D/o, W/o*		_ (drop box to be provided)	
Soci	al Status (Category)* OBC/EWS/SC/ST/UR	_ (drop box to be provided)	
	der* Male/Female/others (drop box to be provided)		
	oile Number*		
Ema	ail id*	-	
	e of birth* e proof document to be attached i.e., birth certificate Or educatio		possessing DOB)
(Details will be provided to the firm at the time of designing the online application)  (After fulfilling the eligibility age criteria, the applicant may be provided access to register and for payment of application fee)			
	st Details:		
Po: (LC	applied for* (drop box to be provided)  /UDC/stenographer/Personal Assistant/ Library Clerk / Library & Information Assistant)		
Po	st Code*	(drop box to be provided	1)
Es: (de LD UI St Pe Lil	sential Educational qualification*ocuments to be attached) DC: DC: enogrpher: ersonal Assistant: brary Clerk: brary & Information Assistant	(drop box to be provide	d)
Technical Qualification*: (drop box may be provided) (Documents to be attached)			
F	Format designed by Dhanasekharan 18124		

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Typing Certificate issued by Concerned State Technical Board
PGDCA Or any other Computer course Certificate from a government recognized Board Or Institute
Stenography lower (80 wpm) certificate issued by concerned State Technical Board
Stenography higher (120 wpm) certificate issued by concerned State Technical Board

## Nationality / Citizenship Nationality / Citizenship\* Yes / No (drop box may be provided) Central Govt. Civilian Employees: Are you Central Govt Employees\*: Yes / No. (drop box to be provided) Ex-servicemen: Ex-servicemen: Yes/No (Drop box to be provided) Person with Benchmark Disability: Person with Benchmark Disability\*: Yes/ No. (drop box to be provided) Type of Disability: \* \_\_\_\_\_ (to be filled by the candidate) Disability Percentage\*: \_\_\_\_\_ (to be filled candidate) Do you require a Scribe\*: Yes/No (drop box to be provided) Address: H.No./Door No./Flat No\* Street/colony/Village\* \_\_\_\_\_ Post Office\* City / District\* Pin Code\* Details of Educational qualification as per notification\*: (Mandatory to be filled by the candidate) Name of the Examination Passed\*: Subjects\*: Name of the Board / University\*: Month & year of passing\* Percentage of marks Or GPA/CGPA\*\_\_\_\_ Details of Technical Qualifications\*: (Mandatory to be filled by the candidate) Name of the Examination Passed\*: Subjects\*: Name of the Board / University\*: \_\_\_\_\_\_ Month & year of passing\*

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Percentage of marks Or GPA/CGPA*
Experience as notified for the post applied for* (certificate to be uploaded)
Name and address of the Employer*
Post held*
Nature of employment/work*
Period* From To
Salary / last pay drawn (Basic Pay) *
Reason for leaving the present job
*In case of Govt. Civilian Employees (Central / State / UT / Autonomous / PSU / Statutory body etc. organizations "NO OBJECTION CERTIFICATE IS MANDATORY) <b>To be uploaded</b>
Examination Centre preference:
1.
2.
3.
I, hereby declare that the information furnished in the application is true, complete and correct to the bes
of my knowledge and belief. I am fully aware that in the event of any of the said information furnished by me being
found false or incorrect at any stage, my candidature / appointment is liable to be summarily cancelled / terminate
without any notice Or compensation.
Place: (Digital signature of the candidate
Date:
Documents to be uploaded as per the requirement for post applied for:  1. Photograph
2. Date of birth certificate Or proof of DOB / age
3. Certificate of 12 <sup>th</sup> Or Intermediate or equivalent from the recognized Board / University
<ol> <li>Degree from the recognized Board / University</li> <li>Typing Certificate issued by Concerned State Technical Board</li> </ol>
6. PGDCA Or any other Computer course Certificate issued by government recognized board / Institution
<ol> <li>Stenography lower (80 wpm) certificate issued by concerned State Technical Board</li> <li>Stenography higher (120 wpm) certificate issued by concerned State Technical Board</li> </ol>
9. Age concession format in case of Central Government Employee
10. "No objection Certificate" from the present employer for applying the post.
<ul><li>SC/ST certificate (to be upload with regard to respective category)</li><li>Latest OBC/EWS certificate (to be upload to respective category)</li></ul>
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This is sample online application format, at the time of designing the same by the firm correction request by the ICMR-NIN to be incorporated. Important:

Date: 17-01-2024